
LOADING ORDER HISTORY INTO SMARTSALES

Don't worry you won't be leaving your order history behind. You can import your orders (with some limitations detailed here) from your current locally installed DentaCAD application to your SmartSales account.

By default we will only be importing orders with creation date of January 1, 2019 through the time you submit your orders for import. This is to prevent large orders databases from tying up the order processor and delaying imports from other users. If you need orders from before that date to be imported we can do so by special request.

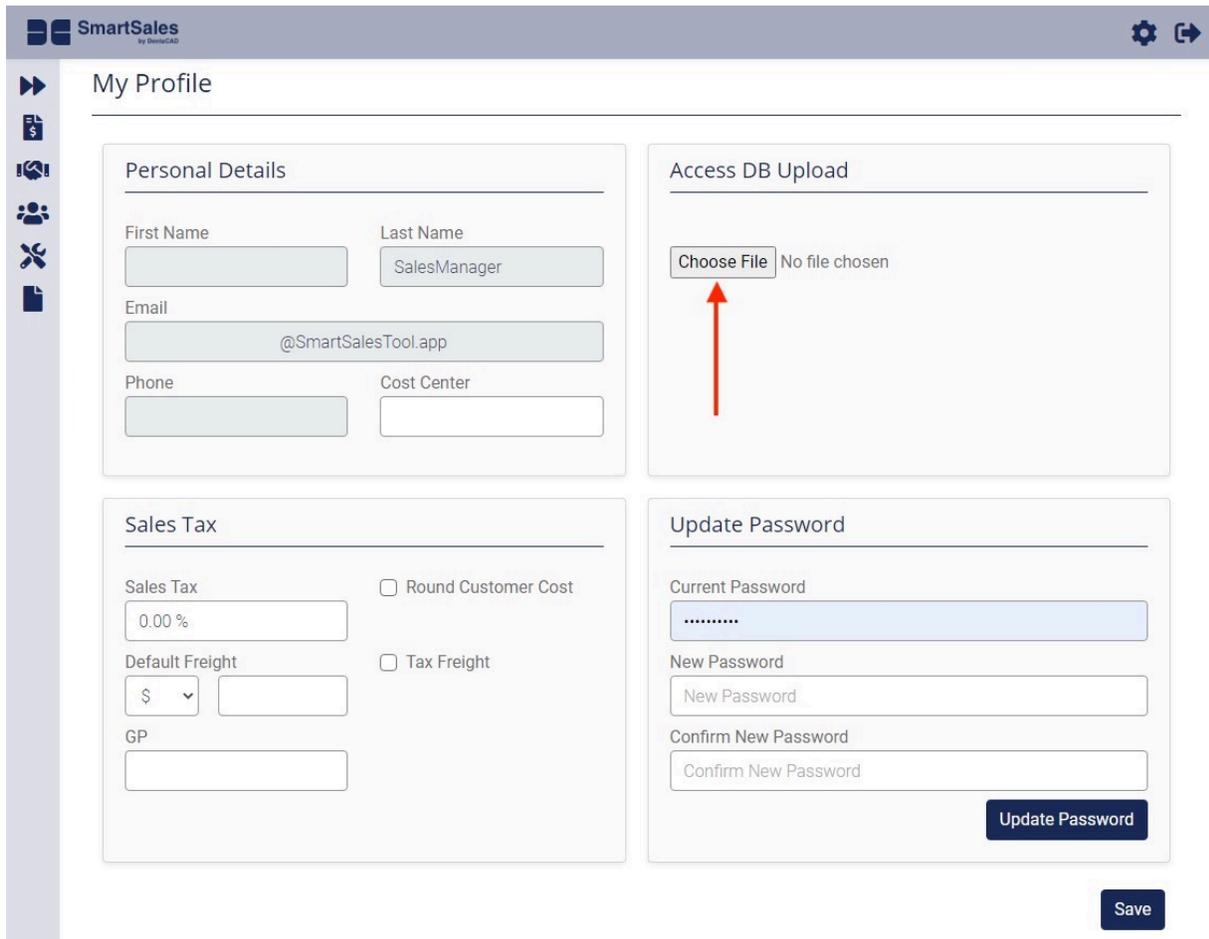
You can only run the order import once by default. Once you import your orders in SmartSales the expectation is that you will be working from SmartSales going forward. Importing your orders again would create duplicate orders and thus we have disabled the ability to do so to prevent that situation.

Orders imported into SmartSales are intended for reference purposes and will be READ-ONLY. Because of the low level of data integrity in some of the orders DBs we tested we decided it best that the imported orders be made read only. However, if you want to use one of those imported orders as a starting point for a new order you will be able to use the Duplicate Order functionality to instantly copy over that order data into an order that can be modified.

Log into SmartSales and from the Start screen / Order Search screen click on the “gear” icon near the upper right corner of the window to go to the settings screen.

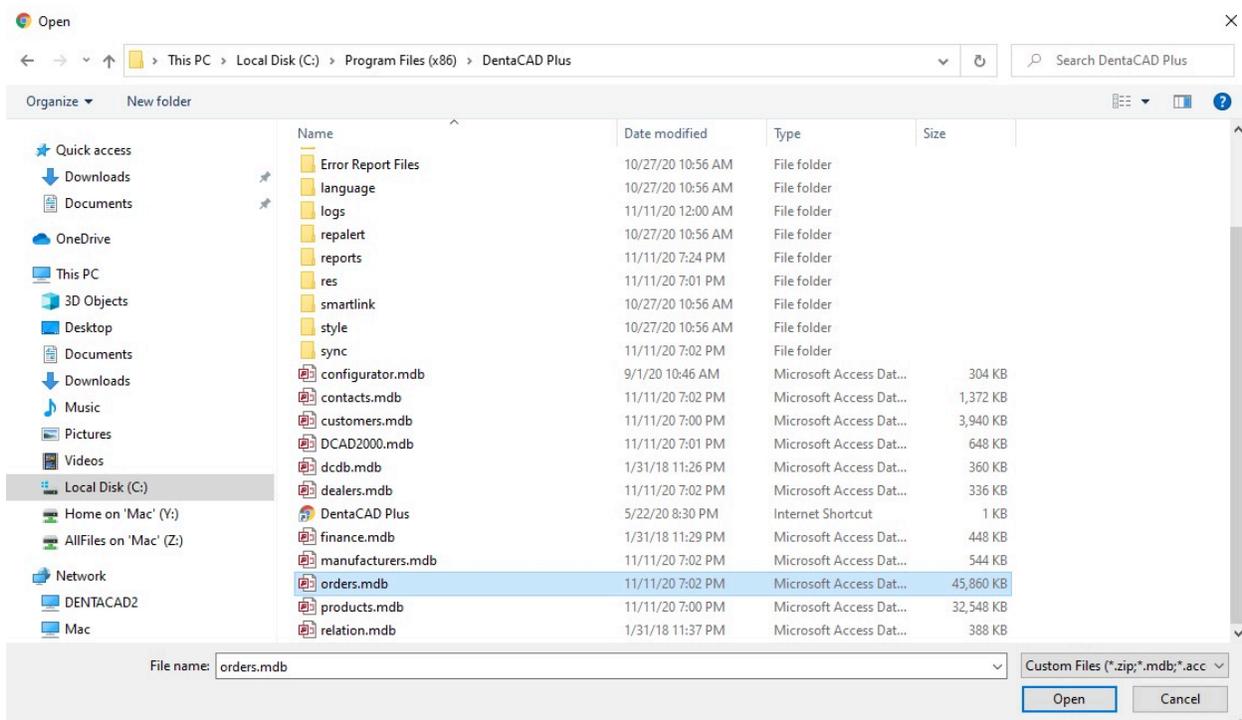


Once on the settings screen scroll all the way to the bottom of the page. And locate the “Access DB Upload” area. With DentaCAD NOT running click on the “Choose File” Button.



Use the File Manager window that opens to browse to “C:\Program Files (x86)\DentaCAD Plus and select orders.mdb in the window. Click the “Open” button to finalize file selection.

NOTE: If when browsing to C:\Program Files (x86) you find more than 1 folder with DentaCAD in the name, **DO NOT PROCEED**. Contact us for assistance in uploading your order history.



Clicking “Open” will close the file manager window and you will again see the SmartSales Settings page.

In the Access DB Upload section of setting you should now see “orders.mdb” next to the choose file button. Click “Upload” and your orders will begin the transfer into SmartSales.

Access DB Upload

Choose File orders.mdb

Clear Upload

The order import process is fairly involved so your orders will not show up immediately. If there are no other submissions in front of yours you should expect your orders to be viewable within a couple hours. However during periods where large numbers of people have submitted order files for importing it could take much longer, perhaps even a day or two.

As always if you have any questions please contact us at support@dentacad.com or for urgent issues call us at 888-773-1180 ext 2.